



Our ref: MME/HFT
Date: 17th March 2020

Dear parent or carer,

We are following the Government's latest advice for schools regarding the coronavirus and I am writing to inform you of measures which we will have to take.

As a result of the latest guidance we have several staff absences which mean that we cannot operate a full timetable from tomorrow. In order to continue to support families and those students who have exams this year the school will be **closed to all* students in Years 8, 9, 10 and 12 from tomorrow (Wednesday 18th of March)**. Staff will begin setting work for these students using our Google Classroom system which should be available from tomorrow morning. As per my previous letter, students should work at home during their normal timetabled lessons to ensure they keep up with the daily work which is set by staff. It will be important to establish a routine as we move into this next stage and I would strongly encourage parents to ensure this happens at home otherwise their child will fall behind the rest of the class. For further information please see my letter from Friday which is available via this link <http://www.pudseygrangefield.co.uk/for-parents-carers/coronavirus-advice/>

The school will be **open as usual for Years 7, 11 and 13** and we will also be open for the children of any parents who work in a care home, for the emergency services or the NHS (whatever their year group). The rationale is to support students who have exams this year, to support our younger students and to support parents who work in the healthcare system.

Thank you to all parents who responded to our survey regarding internet access. We are in the process of ensuring all students have access to our online resources and we will be distributing equipment directly to families over the coming days to allow everyone to access the system.

We will be distributing all food vouchers we currently have in school by post to support the parents of any students who are on free school meals. The funding for free school meals does not come directly to the school – it is passed to local authorities who then reimburse our caterers. We will be contacting Leeds City Council to request financial support continues during term time until the situation is resolved.

It is extremely important that we all follow the new guidance which is that if **you or your child have a fever or a new continuous cough, the entire family must self-isolate for 14 days from the day the first person's symptoms showed.**

We will also make arrangements for you to pick up your child should they develop a cough or a fever while at school.

In addition, from tomorrow (Wednesday 18th of March):

- All extra-curricular activities are cancelled including sporting fixtures and after school clubs
- All after-school interventions
- All detentions are cancelled

***we will be open to any children in any year group whose parents or carers work in a care home or for the emergency services/NHS**



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These are clearly unusual times for us all and the situation is changing. We will ensure that you are kept full informed via our Parentmail system.

I would like to thank you in advance for your continued support.

Yours sincerely,

**Mr M McKelvie
Principal**

