



Our ref: MME/KBE
Date: 19 March 2020

URGENT – FRAUD ALERT, FREE SCHOOL MEALS

Dear Parent/Carer,

West Yorkshire Police and Leeds City Council have issued the following warning.

It appears that a number of fake emails are circulating with a message similar to the one below:

If your child's school is closed and your child is entitled to free school meals; then send your back details to the school and they will help you with funding while schools are closed.

This is a scam, Please be assured that the school will never ask for your back details via email.

We have been contacting those eligible parents by **telephone only** and have a strict security protocol in place which staff will go through with you.

An updated letter has been sent out to those parents who are eligible for funding which school has been unable to contact which has contact details on for speaking to Mrs Byrne, Business Manager next week. Please note that the same security protocol will remain in place for any conversations with Mrs Byrne.

Please do not, under any circumstance, give your bank account details out via email or to anyone who does not follow the school's security protocol.

If you have any concerns, please contact West Yorkshire Police.

Yours sincerely,

**Mark McKelvie
Principal**